

RACE COMMITTEE CHECK LIST October 2009

Review Race Committee (RC) Instructions and Sailing Instructions. These documents may be found on the website and in the Race Committee Handbook, which is located in the canvas bag in the BYRA closet. A minimum of three people is needed to perform RC duties. Plan to arrive no later than 9 a.m.

It is the responsibility of each RC to measure the race course and complete the scores. This may be accomplished manually using the RC calculator or using your own laptop. Use the GPS to measure any course not listed on the BYRA course sheet. Handicap allowances should be calculated and recorded during the race. After RC has completed the scores the sheets should be turned over to the fleet captain.

The BYRA office is on the upper level of the PPYC clubhouse. The key is on the TV shelf. Unlock the door and immediately return the key to the shelf. It isn't needed to lock the door. Remove canvas bag, orange box, hailer, GPS, sign-up sheets and any other RC equipment needed then lock and close the door. Do not leave office open and unattended at any time.

The pontoon is located at Dock A, slip 45. The key is on a hook to the immediate right inside the garage next to the loading ramp. The chase boat will be at the loading dock with the key in it. Both boats will be ready to go. You don't need to be concerned with purchasing gas. The flags and racing buoys are in the garage beside the loading ramp. You don't need a key to open the garage. The starting instructions for the pontoon are posted on the steering console, along with the flag chart.

Prepare sign-up sheets and, if possible, decide on and measure a course.

Returning RC Boats:

Return racing buoys and flags to PPYC garage beside loading ramp. BYRA has permission to use only one-half of the garage space.

Return pontoon to A dock, slip 45. It's marked with a BYRA sign.

Before you disembark the pontoon -

Remove all personal belongings and trash.

If anchor contains mud, rinse it off.

Place fenders in the boat (not hanging in the water).

Hose off any mud or debris from the carpet.

Place blue covers on the stools, table, console and captain's chair. There is no motor cover.

Stack the white chairs.

Erase race course from board before leaving boat. If this is not done it is almost impossible to remove the writing the next day.

Be sure all anchor lines are coiled and hanging in the proper place.

The two short lines in front on pontoon should be cleated in an X configuration.

Swim ladders should remain on boats.

Be sure all electronics are turned off.

Be sure bilge pump is turned off in chase boat.

Return orange box, GPS, canvas bag and all other RC equipment to BYRA closet in upper level of clubhouse. (Return key to the TV shelf.) Lock and close door.

Return pontoon keys to hook on right side in PPYC garage.

Return the chase boat to the loading dock and leave the key in it.

If there are any problems or questions concerning the boats contact the Quartermaster.